

Gloucester City Board of Education  
February 8, 2022  
Board Meeting Minutes

**OPENING STATEMENT**      Open Public Meetings Act

This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through a written notice on the official school bulletin board at the Gloucester City High School Media Center, and at Gloucester City Middle School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk.

**PLEASE RISE FOR THE FLAG SALUTE**

Mission Statement

The Gloucester City School District is committed to providing an exceptional learning environment that exceeds the New Jersey Student Learning Standards. Our mission is to ensure that all students are prepared to excel in a nationally competitive and globally connected society through collaboration with home, school, and community.

**MEETING CALLED TO ORDER at 7:00 PM**

**Members Present:** Mrs. Wright, Ms. Flinn, Mrs. Borger, Mr. Ulmer, Mr. Harris, Mr. Smollock, Mrs. James, Mrs. Rivas and Ms. Maass

**Members Absent:** None

**Other Present:** S. Gorman, Supt, T. Weeks, Bus. Admin, Dr. Chiodi, Asst. Supt, F. Cavallo, Solicitor, J. Holmstrom, D. Lacovara, Principals, C. Speechley, E. Rawley, R. Collins, Directors, D. Struss, E. Delengowski and [list](#)

**APPROVAL OF MINUTES** - Motion made by Ms. Flinn, seconded by Mrs. Borger to approve the Board of Education approve the following minutes:

[January 6, 2022, Organizational Meeting](#)                      [January 11, 2022, Board Meeting](#)

[January 6, 2022, Caucus Meeting](#)

Motion approved by all members present, who voted yes.

*Motion approved*

**PRESENTATIONS:**    [Virtual Board Meeting Tutorial](#)

Seal of Bi-literacy Student Recognition – National Recognition for students who have demonstrated proficiency in two or more languages. Congratulations to

Maisha Sultana	Anna Ramoundos	Nhat Minh	Dayana Ventura
Dariely Rosario Burgos	Yisleydi Riveria	Gabrielle Sotelo	Citali Morales
Esmeralda Herrera Morales	Stephanie Jarquin		

**PUBLIC COMMENTS:** Motion made by Ms. Flinn, seconded by Mrs. Borger to open the meeting for public comments:

Motion approved by all members present, who voted yes.

*Motion approved*

No Comment

**PUBLIC COMMENT CLOSE** Motion made by Ms. Flinn, seconded by Mrs. Borger, to close the meeting to public comments.

Motion approved by all members present who voted yes.

*Motion approved*

## COMMITTEE REPORTS

Committee	Chair	Member	Member	Member
<b>Athletics</b>	Leon Harris	Michael Smollock	Bernadette James	Harry Ulmer
<b>Shared Services</b>	Jackie Borger	Meredith Flinn	Michael Smollock	Kass Maass
<b>Curriculum</b>	Harry Ulmer	Kelly Rivas	Meredith Flinn	Leon Harris
<b>Facilities</b>	Leon Harris	Harry Ulmer	Open	Michael Smollock
<b>Finance</b>	Jackie Borger	Michael Smollock	Bernadette James	Leon Harris
<b>Policy</b>	Michael Smollock	Harry Ulmer	Kelly Rivas	Bernadette James
<b>Negotiations/Personnel</b>	Meredith Flinn	Jackie Borger	Harry Ulmer	Leon Harris
<b>Residency</b>	Bernadette James	Open	Jackie Borger	Meredith Flinn
<b>Road Forward</b>	Kelly Rivas	Bernadette James	Open	Meredith Flinn
<b>Sick Bank</b>	Bernadette James	Kelly Rivas		
<b>Technology</b>	Meredith Flinn	Jackie Borger	Open	Kelly Rivas

**Curriculum** – Reviewed Industrial Arts Program update, Course Selection update, 2022 – 2023 calendar

**Facilities** – Current and future projects, SDA, Grant, and district fund monies, softball field, facility use requests.

**Finance** - Reviewed contracts, transportation, grant funds, Mary Ethel Costello school, E-rate, Tuition agreements

**Policy** – New procedures for the committee – three policies were on the agenda.

**Negotiations** – Met

**Personnel** – Substitutes, Club & Coaching stipends, county office contract approvals, Facility Manager contracts, custodians, positions out for advertisement.

**Sick Bank** – One request received and discussed.

**FINANCIAL ACTIONS:** Motion made by Ms. Flinn, seconded by Mrs. Borger to approve the following financial items:

1. [Budget Transfers/Adjustments](#) for January 2022.
2. [Certification of Sufficient Availability of Funds and No Over-Expenditures](#)
  - a. [Board Secretary Certification of No Over-Expenditures](#)  
Pursuant to N.J.A.C. 6A:23-16.10 (c) 3, Teri Weeks, Board Secretary, certifies that as of January 2022, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gloucester City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.
  - b. [Board’s Certification of No Over-Expenditures](#)  
Pursuant to N.J.A.C. 6A:23-2.12 ( c) 4, the Gloucester City Board of Education certifies that as of January 2022 and after review of the Secretary’s Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-( a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.
3. [Approval of Secretary and Treasurer Reports](#)  
Approve the January 2022 A148 [Board Secretary’s Report](#) as submitted and the January 2022 [Cash Summary Report](#) on file in the Board Office which are in agreement.

4. Payment of bills as listed:

<u>Payroll</u>	January 2022		\$2,357,120.11
<b>Current Expenditures</b>			
<u>Bill List #1</u>	February 2022		\$1,076,387.23
<u>Bill List #2</u>			\$826,422.41
<u>Bill List #3</u>			\$49,859.45
<u>Student Activity</u> (20)	January 2022		\$631.73
<b>Current &amp; Payroll</b>	<b>Funds (10-40)</b>		<b>\$4,310,420.93</b>
<u>Cafeteria Fund</u> (60)	January 2022		\$150,835.05
<b>Grand Total</b>			<b>\$4,461,255.98</b>

5. **Cold Springs Cafeteria Projector Replacement** – Approve to purchase Epson Laser Class Ceiling Mounted Projector, Screen, and installation through Cooperative purchasing #34HUNCCP in the amount of \$41,114.75 with CARES II Funds.
6. **Cold Springs Library Equipment** – Approve to purchase Promethean Active Panel 86” for use in the Library through Cooperative purchasing #34HUNCCP in the amount of \$4,852 with CARES II Funds.
7. **Transportation CCESC** - Approve a route with Camden County Educational Services Commission in the amount of \$387.95 per diem to Inspira Behavioral Health in Woodbury effective January 18, 2022.
8. **Gloucester County Special Services - CRESS** - Approve additional 100 professional development hours for trauma-informed consultation to be paid through IDEA and CARES grant funds in the amount of \$13,400.
9. **Disposal of Mary Ethel Costello School** - Approve the project application to the State of New Jersey, Department of Education, Office of School Facilities to dispose of the Mary Ethel Costello school and approve to bid the sale of the building and site.
10. **E-Rate** - Approve E-Rate award for Category I Services Data and Internet Access from Block Line Systems. This is for the internet connection to the school district and linking all three schools together.
11. Accept the 2021 Hess Toy Truck STEM Kit Grant - \$479.88.
12. **Grant** - Accept a local grant in the amount of \$500 from Alpha Delta Kappa for a Teacher Grant program.
13. Approve Tuition Contract for Regular and Special Education Brooklawn students 2022-2023 school year.

<u>Program</u>	<u>Student Count</u>	<u>Cost</u>	<u>Total</u>
<b><u>2022-2023 Tuition</u></b>			
Regular Tuition Grades 9-12	65	\$ 16,832	\$ 1,094,080
Resource Room Estimate			\$98,563
<b>Total 2022-2023 Tuition</b>			<b>\$ 1,192,643</b>
<b><u>2020-2021 Adjustment</u></b>			
Regular Tuition Grades 9-12 Billed	65	\$ 13,025	\$ 846,625
Regular Tuition Grades 9-12 Actual	61.87	\$16,832	\$ 1,041,396
Regular Tuition Net Adjustment Due			\$ 194,771
Prior year Tuition Adjustment Deferred	Due 23/24	\$175,000	
Special Education Adjustment			
Resource Room Estimate		\$82,164	
Resource Room Actual		\$98,563	
Net Resource Room Due			\$ 16,399
<b>2020-2021 Net Tuition Adjustment</b>			<b>\$ 211,170</b>
<b>Total Brooklawn Tuition Due</b>			<b>\$ 1,403,813</b>

14. Approve [Camden County Educational Services Commission](#) for transportation services for the 2022-2023 school year.

Motions approved by all members present, who voted yes.

*Motion approved*

**FACILITIES:** Motion made by Ms. Flinn, seconded by Mrs. Borger to approve the following facility action items, ending the adherence of all COVID-19 protocols:

Group	Location	Date	Time
<a href="#">Girl Scouts</a>	CSS - Community Room	02/15/22-06/28/22 - Tuesdays	6pm-7pm
<a href="#">St. Mary's Church</a>	GHS & CSS Parking Lots	03/06/22	10am-4pm
Gloucester Catholic High School	GHS - Football Field & Track	03/04/22-06/02/22	After GHS Use
<a href="#">Gloucester City Youth Wrestling - Clinic</a>	GHS - Gym	04/03/22	8am-5pm

Motion approved by all members present, who voted yes.

*Motion approved*

**BOARD POLICIES AND PROCEDURES:** Motion made by Ms. Flinn, seconded by Mrs. Borger to approve the following Board Policy and Procedures item:

1. Resignation - Jeffrey Sanderson resignation as a board member effective 01/19/22.

Motion approved by all members present, who voted yes.

*Motion approved*

**STUDENT MATTERS:** Motion made by Ms. Flinn, seconded by Mrs. Borger to approve the following student matters:

1.	1041486585	Homeschooled	01/24/22-06/30/22	\$0.00
2.	7477694533	Begin Homebound Instruction	12/17/21	\$45.04/hr
3.	6269215585	Begin Hampton Academy	01/03/22	\$45,000
4.	1642840306	Garfield Park Academy 1:1 Bus Aide	12/23/21	\$35,000
5.	2998633959	Homebound Instruction Inspira Behavioral	12/30/21-01/27/22	\$45.04/hr
6.	9927786221	Sign Language Interpreter	2022 Basketball Season	\$869.00
7.	1987456360	Terminate Hampton Academy	01/28/22	\$0.00
8.	3172994953	Tuition Student from Paulsboro	01/31/22-6/30/21	\$186.77/day
9.	8979882775	Homebound Instruction - Terminate	01/21/22	\$0.00
10.	7352112758	Homebound Instruction - Terminate	12/23/21	\$0.00
11.	1467398823	Homebound Instruction - Terminate	01/19/22	\$0.00
12.	5670810858	Homebound Instruction - Terminate	11/01/22	\$0.00
13.	8797862324	Homebound Instruction - Terminate	01/26/22	\$0.00
14.	6887155988	Homebound Instruction	12/22/21-TBD	\$45.04/hr
15.	7044987156	Homebound Instruction	01/10/22-TBD	\$45.04/hr
16.	7568689840	Homebound Instruction	01/13/22-02/28/22	\$45.04/hr
17.	7431171367	Homebound Instruction	11/27/21-TBD	\$45.04/hr
18.	2703785234	Homebound Instruction	02/01/22-TBD	\$45.04/hr
19.	8797862324	Homebound Instruction	01/26/22-TBD	\$45.04/hr
20.	9493919214	Homebound Instruction	01/24/22-TBD	\$45.04/hr
21.	6914563163	Homebound Instruction	01/26/22-02/01/22	\$45.04/hr
22.	7200831094	Tuition Student from West Deptford	09/01/21 - 5/04/22	\$92.99/day
23.	5994265069	Tuition Student from West Deptford	09/01/21 - 5/04/22	\$84.75/day

Motion approved by all members present, who voted yes.

*Motion approved*

**INSTRUCTIONAL:** Motion made by Ms. Flinn, seconded by Mrs. Borger to approve the following instructional items *\*All staffing, duration, dates are contingent on COVID-19 parameters*

1. Workshops:
  - a. [Susan Ekimoglou](#) - 2022 NJAFPA Annual Spring Conference - 03/15/22, Rider University, Cost \$149 Title II Grant Funds.
  - b. Justin Locker - approve to take the Blackseal Boiler License Class to include reimbursement of \$600.
2. Materials and Programs
  - a. Camden County College - [Annabella Helder](#), Field Placement, Cooperating Staff Member Kelly Malone. Spring 2022 Semester.
  - b. Colleen Blake - Approval for Educational Leadership Internship through William Patterson University, to shadow an administrator for 10 hours per week, 01/24/22-03/14/22
  - c. Bright & Beautiful Therapy Dog Teams: Jennifer Beck, CST member, and her dog Gracie, are donating 5 hours per week at a value of \$50/hr. For the remainder of the school year and to include 2022 ESY programming.
3. Field Trips\Events
  - a. GMS - PAWS Movie Trip, February or March 2022, Gold PAWS students for 2nd MP, paid for under the American Recovery Act, not to exceed \$4,000
  - b. GMS - Bowling Club, 02/22/22 - 04/08/22, Westbrook Lanes, Brooklawn, NJ. Admission \$10/ student (plus transportation via school district leased busses).
  - c. GHS - Cooperstown, NY - Varsity & JV Baseball Team 05/13/22-05/14/22 at no cost to the district
4. Assemblies
  - a. GMS - Wincey, 02/18/22, Add an additional assembly due to Covid and spacing. (Additional cost not to exceed \$1,600)
  - b. GMS - Stand Tall Steve, date change from 01/10/22 to 04/11/22
5. Calendar
  - a. GHS - Musical "Disney's Freaky Friday" date change from 03/10/22-03/12/22 to 03/24/22-03/26/22. Motion approved by all members present, who voted yes.  
*Motion approved*

**PERSONNEL:** Motion made by Ms. Flinn, seconded by Mrs. Borger to approve, on the recommendation of the Superintendent, the following personnel items, *\*All staffing, duration, dates are contingent on COVID-19 parameters*

1. Colin MacAdams - Salary increase from BA10+30 \$61,879 to MA10 \$63,229 effective 03/01/22.
2. Retired staff to hire as district substitutes:

Eileen Johnson	William McLaughlin
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3. 4561 - Extend unpaid FMLA Medical from 01/24/22 through 02/20/22
4. Approve GMS Staff for Club Stipends paid from CARES II and/or American Recovery Grant:

Samantha Steffan - Dance Club	Jack Ekimoglou - Cooking Club
Anna Peeke - Bowling Club	Spencer Homan - Gaming Club
Rocco Tomasetto - Bowling Club	Dana DeLeon - Homework Club
5. Approve GHS Coaching Staff:

Catherine Francis - Asst.Boys Track Coach	
Jillian Stafford - Asst. Softball Coach	
6. CSS - Climate and Culture Professional Development, 1 meeting per month, \$35 each per meeting, paid from CARES II and/or American Recovery Grant:

Kelly Beebe	Cynthia Kumpel
Victoria Bowe	Alyssa McFerren
Kimberly DiMeo	Laura McNeely
Jeanine DiNoia	Kristine Muha
Lynne Holscher	Dana Musselman

Pamela Roney  
Jessica Ruskoski  
Gemma Schultes

Renee Sutcliffe  
Joanne Wells

7. CSS - Scheduling Committee to accommodate new first-grade classroom, \$35 each per meeting, meetings not to exceed three sessions:

Allison Zimecki  
Jodie Pilla  
Karen Hoover

Dominique Uhlendorf  
Kristina Vazquez

8. [Dr. Kimberley Chiodi](#) - Approve to send 2022-2023 employment contract to the county for approval.  
9. [Teri Weeks](#) - Approve to send 2022-2023 employment contract to the county for approval.  
10. Facility Managers - Approve the [Memorandum of Agreement for 07/01/22-06/30/25](#) and [Contract 07/01/22-06/30/25](#).  
11. Tiffany Hope - Add as a Chemistry Tutor-Academic Support, Credit Recovery through CARES  
12. Eric Delengowski - [2021-2022 Contract](#) - Technology Coordinator  
13. 5083 - Paid administration leave of absence beginning 01/27/22 - TBD  
14. 5100 - Paid administrative leave of absence beginning 01/24/22 - TBD  
15. [Erin Sheehan](#) - CSS Nurse BA11+30 \$65,579 with an anticipated start date of 02/22/22.  
16. Cafeteria Aid & Substitute Custodians: \*Criminal history is complete

Arlene Kane

Richard Kane

Motion approved by all members present, who voted yes except Mrs. James, who abstained on item #5 and Ms. Maass who abstained on item #1.

*Motion approved*

**OLD BUSINESS: None**

**NEW BUSINESS:** The Mandatory mask mandate has been lifted as of March 7, 2022, pending final approval, which will allow the wearing of masks optional.

**DISCUSSION ITEMS: None**

**OTHER:** Motion made by Ms. Flinn, seconded by Mrs. Borger to approve the following other items:

1. Student Attendance: [January 2022](#)
2. Health Reports: [GHS](#) [GMS](#) [CSS](#)
3. HIB: [GMS - 226167](#)

Motion approved by all members present, who voted yes.

*Motion approved*

**PUBLIC COMMENTS:** Motion made by Ms. Flinn, seconded by Mrs. Borger to open the meeting for public comments:

Motion approved by all members present who voted yes.

*Motion approved*

No Comment

**PUBLIC COMMENT CLOSE** Motion made by Ms. Flinn, seconded by Mrs. Borger, to close the meeting to public comments.

Motion approved by all members present who voted yes.

**EXECUTIVE SESSION:** Motion made by Ms. Flinn, seconded by Mrs. Borger to enter in to Executive Session at 7:25 PM for approximately 35 minutes:

**February 8, 2022 Board Meeting Minutes**

WHEREAS, while Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Gloucester City Public Schools, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Gloucester City Public Schools Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the Gloucester City Public Schools Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- Any matter in which the release of the information would impair a right to receive funds from the federal government;
- Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;
- Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body
- Any matter involving the purpose, lease, or acquisition of real property with public funds, the setting of bank 3 rates, or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- Any investigations of violations or possible violations of the law;
- Any pending or anticipated litigation or contract negotiation in which the public body's or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- Any matter involving the employment, appointment, termination of employment, terms, and conditions of employment, evaluation of the performance, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public;
- Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, Gloucester City Public Schools Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at \_\_\_\_ pm and the Gloucester City Public Schools Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Gloucester City Public Schools Board of Education will go into Executive Session for the above-stated reasons;

BE IT FURTHER RESOLVED that the Gloucester City Public Schools, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Gloucester City Public Schools, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to the said discussion.

BE IT FURTHER RESOLVED that the Gloucester City Public Schools, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

**RETURN TO PUBLIC SESSION** Motion made by Ms. Flinn, seconded by Mrs. Borger to approve the Board of Education to enter Public Session at 8:39 PM

Motion approved by all members present who voted yes.

*Motion approved*

**ADJOURNMENT** Motion made by Ms. Flinn, seconded by Mrs. Borger, to adjourn the meeting at 8:40 PM

Motion approved by all members present who voted yes.

*Motion approved*

Respectfully Submitted



Teri Weeks  
School Business Administrator/Board Secretary