

**Gloucester City Board of Education**  
**May 7, 2019**  
**Board Meeting Minutes**

**I. OPENING STATEMENT** Read by Ms. Michelle Wright President

This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City High School Media Center, and at Gloucester City Middle School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk.

**II. FLAG SALUTE**

**III. MEETING IS CALLED TO ORDER at 7:00pm**

**IV. ROLL CALL**

Mr. Chiodi	present	Dr. Martin	present
Mrs. Cohan	present	Mr. Schili	absent
Ms. Flinn	present	Mrs. Wright	present
Mr. Harris	present	Mrs. Maass (Brooklawn Rep.)	absent
Mr. Hubbs	present	Vacancy	absent

**Administration in Attendance:** Dr. Dennis Vespe Superintendent, Janine Wechter Business Administrator.  
Administrators: Sean Gorman, Bill O'Kane, Karen Kessler, Amy Francis, Liz Curry and attorney William Morlock

**V. PRESENTATION STUDENTS**

GMS - 8th Grade Communications Club, Cari Poppa

Mr. O'Kane introduced the GMS Communications Club, described how they manage morning communications and talked about the teachers' role in the club. The students did a presentation to the BOE to inform them about their club and what they do.

**VI. MOTION TO OPEN THE 2019-2020 PUBLIC HEARING**

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to open the public budget hearing. Motion was passed unanimously by members present.

**VII. 2019-2020 BUDGET PRESENTATION**

The Business Administrator presented the proposed 2020 Budget.

**VIII. PUBLIC SECTOR COMMENTS AND QUESTIONS**

**PUBLIC COMMENT OPEN**

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to open public session. Motion was passed unanimously by members present.

None

**PUBLIC COMMENT CLOSE**

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to close public session. Motion was passed unanimously by members present.

**IX. MOTION TO CLOSE THE 2019-2020 PUBLIC HEARING**

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to close public session. Motion was passed unanimously by members present.

**X. APPROVE AND ADOPT THE 2020 BUDGET**

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to approve the 2020 Budget as approved by the Executive County Superintendent of Schools for NJ Department of Education.

**RCV#1** 7 votes yes Motion Approved

Motion was passed unanimously by members present.

1a.	Budget	Tax Levy
<a href="#"><u>2020 Budget</u></a>		
<b>General Fund</b>	\$41,232,107	\$5,902,092
<b>Special Revenue Fund</b>	\$5,726,898	\$
<b>Debt Service Fund</b>	\$1,023,688	\$501,660
<b>Budget Total</b>	\$47,982,693	\$6,403,752

1b. Included in budget line 620, Budgeted Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects, are the following: \$69,000 for new parking lot entrance security gates at Gloucester City Middle School; \$27,000 for security upgrades at Gloucester High School; \$234,768 for renovations and construction work necessary for a Media Studio at Gloucester City High School; \$359,858 for renovation and construction work necessary for an All-Purpose Room at Gloucester City High School. The total cost of these projects is \$690,626 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards.

1c. District Annual Maximum Travel 2020 Budget

Whereas the New Jersey Department of Education Division of Finance has instituted travel requirements which include the requirement for school districts to establish an Annual Maximum District Travel Amount for budget years beginning in 2010-2011, Therefore, be it resolved that the Gloucester City Board of Education establish an Annual Maximum District Travel Amount of \$55,000 for the 2019-2020 budget year. The Annual Maximum District Travel Amount for the 2018-2019 budget year was set at \$55,000 and the amount spent to date is \$4,583.58.

**XI. PUBLIC COMMENTS**

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to open public session.

Motion was passed unanimously by members present.

None

**PUBLIC COMMENT CLOSE**

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to close public session.

Motion was passed unanimously by members present.

**XII. APPROVAL OF MINUTES**

On the motion of Mrs. Cohan and seconded by Mr. Hubbs to table the following minutes.

Mrs. Cohan abstained from the March 12, 2019 meeting minutes. Mrs. Flinn voted no to the March 12, 2019 meeting minutes. Motion was passed.

[March 7, 2019 Caucus Minutes](#)

[April 11, 2019 Caucus Executive Meeting Minutes](#)

[March 12, 2019 Regular Meeting Minutes](#)

[April 11, 2019 Caucus Minutes](#)

[March 12, 2019 Executive Meeting Minutes](#)

[April 16, 2019 Regular Meeting Minutes](#)

### XIII. COMMITTEE REPORTS

Personnel\Negotiations: **Ed Hubbs (Chair)**; Meredith Flinn, Paul Martin

The committee met and discussed various issues and met with GCEA and two more meetings are scheduled

Policy\PR: **Stephanie Cohan (Chair)**; Paul Martin, Ed Hubbs

Did not meet

Property\Facilities: **Jason Chiodi (Chair)**; Leon Harris, Ed Hubbs

Reviewed the Gloucester City Youth Field Hockey and Lions Rotary requests

Curriculum\Instruction: **Vacancy (Chair)**; Meredith Flinn, Leon Harris

Did not meet

Finance: **Paul Martin (Chair)**; Stephanie Cohan, Ed Hubbs

Discussed the Public hearing, bids for projects are under budget in total

Discipline: **Joseph Schili (Chair)**; Meredith Flinn, Jason Chiodi

Did not meet

Sick Bank: **Meredith Flinn (Chair)**; Vacancy, Paul Martin

Did not meet

Residency: **Joseph Schili (Chair)**; Vacancy, Stephanie Cohan

The committee will meet shortly

Athletics: **Leon Harris (Chair)**; Jason Chiodi, Joseph Schili

Mr. Harris discussed future projects one of which is up for vote tonight

Shared Services\Community: **Vacancy (Chair)**; Leon Harris, Stephanie Cohan

Did not meet

### XIV. FINANCIAL ACTIONS

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to approve the following financial actions requests:

**RCV#2** 7 votes yes Motion Approved

1. [Budget Transfers/Adjustments](#) for the 2018 and 2019 school year.
2. [Certification of Sufficient Availability of Funds and No Over-Expenditures](#)
  - a. [Board Secretary Certification of No Over-Expenditures](#)

Pursuant to N.J.A.C. 6A:23-16.10 (c) 3, Janine Wechter, Business Administrator/ Board Secretary, certifies that as of April 30, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gloucester City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.
  - b. [Board's Certification of No Over-Expenditures](#)

Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Gloucester City Board of Education certifies that as of April 30, 2019, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

In accordance with N.J.A.C. 6A:23AS-16.10 (c) 2, it is certified anticipated revenue has changed for the fiscal year ending JUNE 30, 2018 as follows: Increased:\$584,243 Extraordinary Aid 2018.
3. [Approval of Secretary and Cash Summary Reports](#)

Approve the April 2019 A148 Board Secretary's Report as submitted and the April 2019 Cash Summary Report on file in the Board Office which are in agreement.
4. Payment of bills as listed:

Payroll	April 2019	\$	2,022,660.58
FICA Board Share	April 2019	\$	35,670.77
FICA State Share	April 2019	\$	110,227.75
Current Expenditures	<a href="#">April 2019</a> <a href="#">April 2019</a>	\$	1,390,784.55 79,377.30
<b>Government &amp; Payroll</b>	<b>Funds (10-40)</b>	<b>\$</b>	<b>3,638,720.95</b>
Cafeteria Fund (60)	April 2019	\$	321,232.13
GHS Student Activity (95)	April 2019	\$	72,137.92
GMS Student Activity (96)	April 2019	\$	19,622.66
CSS Student Activity (97)	April 2019	\$	86.72
<b>Grand Total</b>		<b>\$</b>	<b>4,051,800.38</b>

5. Contracts and Purchase Agreements
  - a. [Discovery Education](#) - Online Instruction \$6,350 District Funds
  - b. [Educational Software Design LLC](#) – Provides web based software \$3,500 District Funds
  - c. [OnCourse Systems for Education](#) - On-Line Lessons \$12,948.33 District Funds
  - d. [Lexia Learning Systems, Inc](#) – Reading Core5 Program \$7,730 District Funds
  - e. [Global Compliance Network \(GCN\)](#) – Professional Development for Teachers \$800 District Funds
  - f. [Apex Learning](#) – STEAM Elective for grades 4-8. \$14,500 2019-2020 Title I ESSA Grant Funds
  - g. [Freckle](#) – Online Educational Program: Math, English Language Arts, Social Studies and Science. \$22,512. 2019-2020 Title I ESSA Grant Funds
  - h. [Kami](#) – District-wide License \$5,000. 2019-2020 Title I ESSA Grant Funds
  - i. [Kaleidoscope](#) - To provide a speech therapist from May 8th-June 7th 2019 for 7 hours a day at \$85 per hour (to replace Kaitlyn Adams)
  - j. [Life Fitness](#) - Purchase of weight room equipment under NJPA contract number 021512-LFF for \$49,535.90
6. Sale - [instruments that are currently extras](#) in the band room that will not be used or needed in the foreseeable future from the high school
7. Solicitation of [Requests for Proposals for Physical Therapy Services](#)
8. [Comprehensive Equity Plan](#) 2019-20 through 2021-22
9. Authorize the Solicitation of Bids for Waste Management Services
10. Recommend the board accept the lowest qualified bid and award a contract for the [Cold Springs School HVAC Project](#) to Driscoll Mechanical LLC for \$456,000 (Base bid plus Alt 2)
11. Recommend the board accept the lowest qualified bid and award a contract for the [Gloucester City High School Media Center and All Purpose Room Projects](#) to Joseph Porretta Builders, Inc. for \$557,900 (Base bid plus Alt 1, 2 &3)

**XV. FACILITIES**

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to approve the following facility actions:  
**RCV#3**                      7 votes yes, Motion Approved

1. The Business Administrator/Board Secretary recommends approval of the following Facility Requests:

Group	Location	Date	Time
<a href="#">Gloucester City Youth Field Hockey</a>	GMS - Turf Field	05/18/19-06/30/19, will be coordinated with school teams	Weekends after 12pm Weeknights after 5:30pm
Lions Rotary	CSS	TBD	TBD

2. The Business Administrator/Board Secretary recommends approval of any revision to the district's current Long Range Facility Plan.

**XVI. STUDENT MATTERS**

1. On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to approve the following student matters:

**RCV#4** 7 votes yes Motion Approved

a.	8902136987	Homeschool for the remainder of the 2018-19 school year.		
b.	8264864089	Homebound Instruction, 1:1 Aide-Medical	04/01/19-06/30/19	\$19.43/hour
c.	2341956040	Homebound Instruction-Terminated	01/31/19-02/15/19	
d.	4432261133	Administrative Placement, Pending Eval	04/09/19-TBD	\$19.43/hour
e.	8892981554	Princeton House-Behavioral	04/02/19-04/17/19	\$19.43/hour
f.	1512780177	Homebound Instruction-Discipline	04/12/19-05/06/19	\$19.43/hour
g.	4629386056	Homebound Instruction-Discipline	04/17/19-05/01/19	\$19.43/hour
h.	8035772476	Garfield Park-Terminate	02/11/19-04/18/19	
i.	8035772476	ODP-Real Center	04/29/19-06/12/19	\$43.94/hour
j.	6949599734	Homebound-Medical	04/01/19-04/18/19	\$19.43/hour
k.	6875197521	ODP-Medical-Terminated	02/25/19-04/18/19	
l.	5749093065	Homebound-Medical-Terminated	10/22/18-04/08/19	
m.	6443181536	Homebound-Medical	01/28/19-TBD	\$19.43/hour
n.	7089752711	Homebound-Medical Terminated	09/24/18-04/24/19	
o.	7089752711	Rogers Behavioral Health	04/25/19-TBD	\$19.43/hour
p.	7557031986	Mary Dobbins School	03/20/19-TBD	\$20,847.97
q.	3104276739	Jefferson Health-Terminate	04/03/19-04/15/19	\$19.43/hour
r.	3840928868	Homeschool Request	05/01/19-06/30/19	
s.	8892981554	Insipa Homebound-Medical	03/06/19-03/12/19	\$19.43/hour
t.	3172686153	Homebound-Discipline	04/29/19-05/03/19	\$19.43/hour
u.	6794138097	Brookfield Schools	05/02/19-TBD	

**XVII. INSTRUCTIONAL**

- On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to approve the following instructional items:

**RCV#5** 6 votes yes Mr. Cohan abstained from 2b. Motion Approved

1. Materials and Programs

- [District Calendar 2019-2020](#) (updated)
- Rowan University – Full Year Clinical Practice I & II Placement: Amanda Gallagher, Practicum Student at GHS, with Rhonda Bennett.

2. Field Trips

- GHS - LBTGQ-Rachel Donohue-Rutgers,Camden 06/03/19, 10 students-Bus Only \$10 8:00 am-3:00 pm
- GHS - Senior Class Picnic - Sean Gorman, Gloucester City Swim Club 06/07/19
- GMS - Student Council, 4th-8th grade members, Staff members/Student Council Advisors Jamie Ritucci and Ryann Burke, Walking Field Trip to Gorman Manor at Carpenter's Square, Gloucester City, NJ; May

2019 (exact date TBD but will be after the 5/14/19 BOE meeting); no cost; this is a service activity for GMS Student Council

- d. GMS - 8th Grade Visit to GHS, 8th Grade Students and Staff, Date: 5/28/19, no cost
  - e. CSS - Aunt Selma's owner Pam Orris and her associate Christine Craig will be coming in, to work with Ms. Navarra and Mrs. Schodt's self contained classrooms, on 05/06/19, \$0.
3. Workshops
- a. Rutgers University APSI – Computer Science Principles: Robert McWilliams - July 15, 2019 – July 18, 2019 Enrollment Fee/Workshop. Rutgers Continuing Education Center at the Atrium. Somerset, NJ. Cost \$1,025. 2019-2020 Title I ESSA Grant Funds.
  - b. College of NJ – Computer Science Principles Training Program: Robert McWilliams – Enrollment Fee \$150 Dates - TBD. Title I ESSA Funds
  - c. FY' 20 Perkins Secondary Grant Application Workshop: Susan Ekimoglou – 04/30/19, Burlington County Institute, Westampton, NJ. Cost \$0
  - d. 2019 Summer Food Service Program Training: Kim Stamm, Rosa Piccone – 06/04/19 Trenton, NJ. Cost \$0
4. Fundraisers
- a. GSA Club - Rachel Donohue, throughout May and June  
 Bake sale                                      Rainbow Bracelets                                      Art work

**XVIII. PERSONNEL**

1. On the motion made by Mrs. Cohan and seconded by Ms. Flinn to approve the following personnel items:  
**RCV#6**                      7 votes yes    Mrs. Cohan abstained where conflicted. Motion Approved.

- 1. Renewal of district staff for the 2019-2020 school year.
- 2. Nicole Negri - Board member resignation effective 04/18/19.
- 3. Stacey Maugeri - Resignation effective 06/16/19
- 4. Eileen Johnson - Retirement effective 6/16/19
- 5. 2018-19 Stipends:
 

Bob McWilliams-Ski Club-\$350	Rachel Donohue-GSA Club-\$650
Denise Bennett-Ceramics Club-\$350	Rhonda Bennett-Interact Club-\$650
Pat Egerton-National Honor Society-\$3,687	Rachel Donohue- Newspaper-\$2,517
Liz Bakey-Yearbook Advisor-\$3,779	Ian James-Intramural Basketball-\$350
Denise Curto- Yearbook Business Mgr.-\$1,162.50	Ginny Brandt-Pep Club-\$650
Barb Sacchetti-Yearbook Business Mgr.-\$1,162.50	Rachel Donohue-GSA Club-\$650
Don Urbanski- Military Club-\$650	Jill Darrow-Senior Class Fundraising-\$650
Don Urbanski-Ping Pong Club-\$650	Kati Light-Helping Hands-\$650.00
Barb Sacchetti-Leo Club-\$650	Carly Shrader-FCA-\$325
Sandy Baczewski- Video Game Club-\$650	Tim Walker-FCA-\$325
Mike Lifsted-Golf Club-\$650	Jamie Fahy-Senior Class Adviser-\$732
Mike Lifsted-Debate Club-\$350	Pat Hagan-Senior Class Adviser-\$244
Ray Emerle-Photography Club-\$350	Denise Bennett-Junior Class Adviser-\$850
Kati Light-Yoga Club-\$350	Ginny Brandt-Sophomore Class Adviser-\$850
Kati Light- Art Club-\$350	Jenn Grelle-Freshman Class Adviser-\$850
Denise Bennett- Stage Advisor Musical-\$446	Colleen Blake-HS Student Council-\$1,750.50
Kristen Charles-Business Manager Musical-\$446	Carly Shrader-HS Student Council-\$1,750.50
David Chorzelewski- Asst. Director Musical-\$1,021	Kevin Young- Band Director-\$4,086
Dana Seternus-Musical Director-\$2,842	Jamie Fahy-High School PR-\$656
	Kasey Bobo-High School PR-\$656

- |   |  |
|---|--|
| Susan Jones-Colorguard-\$95 per 8 hrs-186.50 hrs=\$2,214.69 | Amy Kohlsaas-Asst. Girls Track Coach-\$2,901   |
| Greg Galbraith-Head Baseball Coach-\$4,671                  | Keith Gorman-Jr. High Track Coach-\$3,121      |
| Chris Walmsley-Asst. Baseball Coach-\$2,901                 | Duncan Wright High Asst.Track Coach-\$2,522    |
| Chad Zearfoss-Asst. Baseball Coach-\$2,901                  | Anna Peeke - Math & Game Club-\$650            |
| Evan Pietrangelo-Freshman Baseball Coach-\$2,597            | Elizabeth King - Advanced Art Club-\$650       |
| Megan Mason-Head Softball Coach-\$4,671                     | Elizabeth King - Beginner Art Club-\$650       |
| Sue Dybus- Asst. Softball Coach-\$2,901                     | Kimberly DiMeo - Friends of Env. Club-\$650    |
| Nicole Siebert- Asst. Softball Coach-\$2,901                | Cari Poppa - Social Media Club-\$650           |
| Jill Darrow Freshman Softball Coach-\$2,597                 | Cari Poppa - Friends of Rachel-\$650           |
| Lisa DePrince-Boys Head Track Coach-\$4,671                 | Jamie Ritucci - 4th -5th Student Council-\$650 |
| Korey Jeffries-Asst. Boys Track Coach-\$2,901               | Ryann Burke - 6th-8th Student Council-\$650    |
| Cailin Hadley-Head Girls Track Coach-\$4,671                | Lisa Triantafillou - 5th & 6th Yearbook-\$650  |
|   | Lisa Triantafillou - 7th & 8th Yearbook-\$650  |
6. Summer Food Program 2019 – Aides at \$14.00/hr. (not to exceed 3 hours/day) Monday–Thursday, 06/25/19-08/1/19. (Reimbursement NJ Department of Agriculture Funds).  
Joan Carrero Elizabeth Gross Robin Marks
  7. Summer Food Program 2019 – Summer Food Coordinator/Food Runner at \$27.50/hr. (not to exceed 5 hours/day) Monday-Thursday, effective 06/25/19-08/01/2019. Reimbursement NJ Department of Agriculture Funds. Mary Beth Reiners
  8. Summer Computer Technician - 20 hours per week, 07/16/19-08/23/19 \$19.43 per hour
  9. Summer Technology Students - 20 hours per week, 07/16/19-08/23/19 \$9.50 per hour
  10. Richard Maunz, Salary increase from Masters+15 \$56,719 to Masters+30 \$58,442 effective 5/16/19.

**XIX. POLICY and PROCEDURES**

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to approve the following first reading policy items:  
**RCV#7** 7 votes yes Motion Approved.

Second Reading:Second Reading. (M=Mandated R=Revised)

1. [5330.04](#) - Administering an Opioid Antidote (M) (R) (New)
2. Approve board compliance with the Open Public Meetings Act:  
WHEREAS, the New Jersey Open Public Meetings Act, Chapter 231 of the Laws of 1975, requires adequate notice of all public meetings and specified the manner in which the same shall be accomplished and requires the publication of the time, date and place of said meetings; THEREFORE, BE IT RESOLVED by the Board of Education of the City of Gloucester City, in the County of Camden and the State of New Jersey, that the Notice attached hereto and made a part hereof, shall be published by the Secretary in the GLOUCESTER CITY NEWS AND THE COURIER POST and posted by the Secretary in accordance with said Act and given to any person requesting same in accordance with said Act.
3. [Approve the Notice and Schedule of Board of Education Meetings for the 2019 school year:](#)
4. Adopt all existing Policies, Rules, and Regulations of the Gloucester City Board of Education.
5. [Adopt the Board Member Code of Ethics](#)
6. Adopt School Choice Resolution

RESOLUTION OF THE GLOUCESTER CITY BOARD OF EDUCATION  
RESTRICTING THE ENROLLMENT OF ITS STUDENTS IN CHOICE SCHOOL DISTRICTS PURSUANT TO  
N.J.S.A. 18A:36B-1 ET SEQ.

WHEREAS, N.J.S.A. 18A:36B-1 et seq. is known as the “Interdistrict Public School Choice Program Act” and was originally enacted by P.L. 1999 Chapter 413 (“Act”); and  
WHEREAS, the Act was recently amended by P.L. 2010, Chapter 65 (“Amendment”); and  
WHEREAS, the Amendment to the Act permits school districts to adopt a resolution to restrict the enrollment of its students in a Choice School District; and



WHEREAS, the Gloucester City Board of Education has determined that restricting enrollment of its students in a Choice School District is in the best interest of the Gloucester City School District's students because of the adverse impact on programs, services operations and fiscal conditions, as well as diversity of the students of the school district.

NOW, THEREFORE, BE IT RESOLVED by the Gloucester City Board of Education that pursuant to the applicable provisions of the Amendment to the Act, the number of students of the Gloucester City eligible to be enrolled in a Choice School District is hereby restricted as follows:

No more than ten (10%) percent of the number of students per grade level per year may be enrolled in a Choice School District; and

No more than fifteen (15%) percent of the total number of students enrolled in the Gloucester City School District may be enrolled in a Choice School District.

This resolution shall be subject to the approval by the Commissioner of Education and/or his/her designee as required pursuant to the Amendment to the Act.

**XX. BUSINESS AND ADMINISTRATIVE PRACTICES**

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to approve the following Business Administrative Practices for the 2019-2020 school year:

**RCV#8** 7 votes yes Motion Approved.

1. Establish the following Petty Cash funds for the 2019-2020 school year :

CSS	\$200	Home Ec.	\$800	Curriculum	\$200
GMS	\$200	Athletic Director	\$500	CST	\$200
GHS	\$200	Board Office	\$300		
Facilities	\$200	Superintendent	\$300		

2. Approve participation in Camden County Elementary League

3. Approve Out of District Educational Facilities Meals

4. Safety Committee for 2019-2020

Approve establishment of a Safety Committee for the 2019-2020 school year.

Business Administrator:	Janine Wechter, Chairperson
Human Resource:	Karen McKinney & Donna Struss
Nurse:	District Nurses
Superintendent:	Dennis Vespe
Facilities:	John Kenney
Principals:	William O'Kane, Sean Gorman, Karen Kessler

5. District Annual Maximum Travel Amount 2019-2020 Budget

Whereas the New Jersey Department of Education Division of Finance has instituted travel requirements which include the requirement for school districts to establish an Annual Maximum District Travel Amount for budget years beginning in 2010-2011,

Therefore, be it resolved that the Gloucester City Board of Education establish an Annual Maximum District Travel Amount of \$55,000.00 for the 2019-2020 budget year.

6. Employee Regular Business Travel Maximum Reimbursement

Recommend that the Board authorized an annual maximum reimbursement amount for regular business travel for which board approval is not required and establish the amount at \$1,500.00 per employee for Fiscal Year 2019-2020. Reference N.J.S.A. 6A:23A-7.3(b).

Note: Regular School District Travel is all regular official business travel, including attendance at meetings. (6A:23A1.2). It includes attendance at regularly scheduled instate county meetings and DOE sponsored or association sponsored events provided free of charge. It includes regularly scheduled in-state professional development activities with a registration fee that does not exceed \$100 per employee or board member.

**XXI. OLD BUSINESS**



Dr. Vespe explained Mr. Cavallo's email, the easement does have to be signed prior to construction but no board action needs to be taken.

Dr. Vespe reminded members of the retreat on May 29th

**XXII. NEW BUSINESS**

Mrs. Cohan asked about the RFPs and when were they due. Ms. Wechter responded.

**XXIII. DISCUSSION ITEMS**

**XXIV. OTHER REPORTS**

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to approve the following reports. Motion was passed unanimously by members present.

1. Student Attendance: [CSS](#)                      [GMS](#)                      [GHS](#)
2. Health Reports:        [CSS](#)                      [GMS](#)                      [GHS](#)

**XXV. PUBLIC COMMENT**

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to open public session. Motion was passed unanimously by members present.

None

**XXVI. PUBLIC COMMENT CLOSE**

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to close public session. Motion was passed unanimously by the members present

**XXVII. ADJOURNMENT**

On the motion made by Mrs. Cohan and seconded by Mr. Hubbs to adjourn the meeting at 7:39pm. Motion was passed unanimously by the board members.

\_\_\_\_\_  
Janine Wechter  
Business Administrator\Board Secretary

Board Members	RCV#1		RCV#3	RCV#4	RCV#5	RCV#6	RCV#7	RCV#8
Mr. Chiodi	Y	Y	Y	Y	Y	Y	Y	Y
Mrs. Cohan	Y	Y	Y	Y	Abstained	Abstained where conflicted	Y	Y

May 7, 2019 Board Meeting Agenda

Ms. Flinn	Y	Y	Y	Y	Y	Y	Y	Y
Mr. Harris	Y	Y	Y	Y	Y	Y	Y	Y
Mr. Hubbs	Y	Y	Y	Y	Y	Y	Y	Y
Dr. Martin	Y	Y	Y	Y	Y	Y	Y	Y
VACANCY	ABSENT							
Mr. Schili	ABSENT							
Mrs. Wright	Y	Y	Y	Y	Y	Y	Y	Y
Ms. Maass	ABSENT							