

Gloucester City Public Schools

Board of Education

1300 Market Street  
Gloucester City, NJ 08030

January 3, 2019

5:00 p.m.

REORGANIZATION MEETING AGENDA

- I. **OPENING STATEMENT:** Open Public Meetings Act  
Presiding: Mr. Paul Whitman, Interim Business Administrator/Board Secretary

This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City High School Media Center, and at Gloucester City Middle School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk.

II. **FLAG SALUTE**

III. **ELECTION RESULTS:**

The Board Secretary announces the results of the Annual School Board Election of November 6, 2018.

The results of the Annual School Board Election November 6, 2018 are as follows:

Elect three (3) Members of the Board of Education for a three (3) year term:

Three (3) Year Term:

Joseph Schili	<u>1325 Votes</u>
Michelle Wright	<u>1312 Votes</u>
Meredith Flinn	<u>1239 Votes</u>

The results of the Annual School Board Election November 6, 2018 are as follows:

Unexpired member (1) of the Board of Education for an unexpired term is:

Paul Martin	<u>1816 Votes</u>
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The appointment of Nicole Negri to fill the vacant board member seat.

The Oath of Office is administered to newly elected and appointed board members:

**Joseph Schili, Michelle Wright, Meredith Flinn, Paul Martin, Nicole Negri**

IV. **MEETING IS CALLED TO ORDER at 5:05pm**

V. **ROLL CALL:**

Mr. Chiodi	Present	Dr. Martin	Present
Mrs. Cohan	Present	Mrs. Negri	Present
Ms. Flinn	Present	Mr. Schili	Present
Mr. Harris	Present	Mrs. Wright	Present
Mr. Hubbs	Present	Brooklawn Representative	Absent

VI. **OFFICER AND DELEGATE NOMINATIONS:**

**A. President**

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On the motion by Mr. Hubbs and seconded by Mrs. Cohan to nominate Mrs. Wright for School Board President.  
**RCV #1** 8 votes yes, 0 member absent, Mrs. Wright abstained. Motion approved.  
Mrs. Wright is declared President; chair is turned over to the new President.

**B. Vice President**

On the motion by Mrs. Cohan seconded by Mr. Chiodi to nominate Mr. Hubbs for School Board Vice President.  
**RCV #2** 8 votes yes, 0 member absent, Mr. Hubbs abstained. Motion approved.  
Mr. Hubbs is declared Vice President.

**VII. MEETING ADJOURNED TO EXECUTIVE SESSION:**

On the motion made by Mrs. Cohan and seconded by Mrs. Wright to enter Executive Session for approximately 1 hour and 45 minutes to discuss health benefit presentation by Brown & Brown. No action will be taken. Motion was passed unanimously by board members. Mr. Harris, Mrs. Negri, and Mr. Schili were not present due to conflict.

BE IT RESOLVED that pursuant to the Open Public Meetings Act, the public shall be excluded from the portion of the meeting that discussed personnel for approximately one hour. Action may or may not be taken as a result of executive session.

FURTHER, that actions taken if any, will be disclosed when the meeting is opened to the public.

**Brown & Brown Presentation Health Benefits**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Gloucester City Public Schools, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Gloucester City Public Schools, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the Gloucester City Public Schools, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank 3 rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public;

\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the Gloucester City Public Schools, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at \_\_\_\_ pm and the Gloucester City Public Schools, Board of Education will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the Gloucester City Public Schools, Board of Education will go into Executive Session for only the above stated reasons;

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**BE IT FURTHER RESOLVED** that the Gloucester City Public Schools, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Gloucester City Public Schools, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Gloucester City Public Schools, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

**BE IT FURTHER RESOLVED** that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

VIII. **RETURN TO PUBLIC SESSION:**

On the motion made by Mr. Hubbs and seconded by Mr. Martin to close executive session and return to public session.

Motion was passed unanimously by board members.

IX. **BOARD OF EDUCATION COMMITTEE APPOINTMENTS: Mrs. Wright asked that the Board members give her their preferred committee assignments.**

Board to establish the following Board of Education Committees and committee members for the remainder of the 2018-2019 school year:

	Chair	Member	Member
Personnel\Negotiations		Paul Martin	Michelle Wright
Policy\PR	Stephanie Cohan	Leon Harris	Jason Chiodi
Property\Facilities	Jason Chiodi		Leon Harris
Curriculum\Instruction	Leon Harris	Nicole Negri	
Finance	Stephanie Cohan	Paul Martin	Michelle Wright
Discipline		Leon Harris	
Sick Bank	Michelle Wright	Paul Martin	Nicole Negri
Residency		Stephanie Cohan	Michelle Wright
Athletics	Leon Harris		Nicole Negri

X. **OFFICIAL APPOINTMENTS AND PROFESSIONAL SERVICES:**

Upon the Superintendent’s recommendation, motion by Mr. Hubbs, seconded by Mrs. Cohan, to approve the following official appointments and professional service providers for the balance of the 2018-2019 school year:

**RCV #3** 9 votes yes, 0 member absent. Motion approved.

Official Depositories of District Funds

PNC Bank  
TD Bank

Authorized Check Signers for Accounts:

Account Name  
General Account

Required Signatures  
1. President  
2. Business Administrator

Authorized Signers  
TBD  
Paul Whitman\Janine Wechter

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Payroll Account	1. President	TBD
	2. Business Administrator	Paul Whitman\Janine Wechter
Social Security/Pension Acct.	1. President	TBD
	2. Business Administrator	Paul Whitman\Janine Wechter
Cafeteria	1. President	TBD
	2. Business Administrator	Paul Whitman\Janine Wechter
Govt. Employees/Trust Acct.	1. Business Administrator	Paul Whitman\Janine Wechter
CSS Student Activities	1. President	TBD
	2. Treasurer	Karen Kessler
	3. Business Administrator	Paul Whitman\Janine Wechter
GMS Student Activities	1. President	TBD
Student Activities	2. Treasurer	William O'Kane
	3. Business Administrator	Paul Whitman\Janine Wechter
GHS Student Activities	1. President	TBD
	2. Treasurer	Sean Gorman
	3. Business Administrator	Paul Whitman\Janine Wechter

<u>Official Newspapers:</u>	Gloucester City News & Courier Post
<u>School Board Secretary:</u>	Paul Whitman\Janine Wechter
<u>504 Officer:</u>	Amy Francis
<u>Affirmative Action Officer:</u>	Dr. Elizabeth Curry
<u>Title IX Coordinator:</u>	Dr. Elizabeth Curry
<u>Civil Rights Officer:</u>	Dr. Elizabeth Curry
<u>Public Agency Compliance Officer:</u>	Paul Whitman\Janine Wechter
<u>Solicitor:</u>	Parker McCay
<u>Auditor:</u>	Bowman & Company, LLC
<u>Architect:</u>	Regan Young England Butera
<u>Medical Inspector:</u>	Dr. Gigliotti
<u>Insurance Broker of Record-General:</u>	Conner Strong
<u>Insurance Broker of Record-Medical/Dental:</u>	Brown & Brown Advisors
<u>Qualified Purchasing Agent:</u>	Janine Wechter
<i>And establish \$40,000 bid threshold pursuant to NJSA18A:18A-3a</i>	
<u>Custodian of Records</u>	Paul Whitman\Janine Wechter
<u>Special Education Transportation &amp;</u>	Camden County Educational
<u>Vocational Transportation &amp; PL 192-193 Services:</u>	Services Commission
<u>Camden County Educational Commission Representative:</u>	Dr. Dennis Vespe

XI. **BOARD POLICIES AND PROCEDURES**

Upon the Superintendent's recommendation, motion by Mr. Hubbs seconded by Mrs. Cohan, to approve the following Board Policies and Procedures for the balance for the 2018-2019 school year:

**RCV #4** 9 votes yes, 0 member absent. Motion approved.

1. Adopt the Board Member Code of Ethics
  - I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
  - I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
  - I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

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- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

2. Board to approve the board compliance with the Open Public Meetings Act:

Approve the Board compliance with the Open Public Meetings Act:

WHEREAS, the New Jersey Open Public Meetings Act, Chapter 231 of the Laws of 1975, requires adequate notice of all public meetings and specified the manner in which the same shall be accomplished and requires the publication of the time, date and place of said meetings; THEREFORE, BE IT RESOLVED by the Board of Education of the City of Gloucester City, in the County of Camden and the State of New Jersey, that the Notice attached hereto and made a part hereof, shall be published by the Secretary in the GLOUCESTER CITY NEWS AND THE COURIER POST and posted by the Secretary in accordance with said Act and given to any person requesting same in accordance with said Act.

3. Approve the following Notice and Schedule of Board of Education Meetings for the 2018-2019 year:

NOTICE OF ANNUAL SCHEDULE OF REGULAR AND EXECUTIVE SESSION MEETINGS OF THE BOARD OF EDUCATION OF GLOUCESTER CITY.

Notice is hereby given by the Board of Education of the City of Gloucester City, Camden County, New Jersey, that the caucus and regular monthly meetings of the Board of Education shall be held at 7:00 o'clock P.M., prevailing time, on the following dates. **All meetings will be paperless, digital agendas will be available on the district website** and held at the Gloucester City High School, 1300 Market Street, Gloucester City, New Jersey.

<u>Board Caucus</u>	<u>Board Meeting</u>
February 7, 2019	February 12, 2019
March 14, 2019	March 19, 2019
April 11, 2019	April 16, 2019
May 2, 2019	May 07, 2019 Public Hearing
June 13, 2019	June 18, 2019

Notice is further given that Caucus Meetings of said Board of Education shall be held throughout the year of at the same time, dates, and place set forth above, and at which Executive Session meetings any and all business of, and any matters involving the Board of Education may be discussed, but no formal action shall be taken.

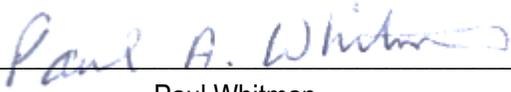
Members of the public are cordially invited to attend any or all of the aforesaid meetings or Caucus Sessions of the Board of Education

4. Adopt all existing policies, rules, and regulations of the Gloucester City Board of Education.

IX. **ADJOURNMENT:**

7:05PM This meeting was adjourned on the motion of Mr. Hubbs and seconded by Mrs. Cohan. Motion was passed unanimously by members present.

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Paul Whitman

Interim Business Administrator/Board Secretary

Board Members	RCV#1	RCV#2	RCV#3	RCV#4			
Mr. Chiodi	Y	Y	Y	Y			
Mrs. Cohan	Y	Y	Y	Y			
Mrs. Flinn	Y	Y	Y	A			
Mr. Harris	Y	Y	Y	Y			
Mr. Hubbs	Y	A	Y	Y			
Dr. Martin	Y	Y	Y	Y			
Mrs. Negri	Y	Y	Y	Y			
Mr. Schili	Y	Y	Y	Y			
Mrs. Wright	A	Y	Y	Y			
Brooklawn	Absent						