

Gloucester City Board of Education

REGULAR MEETING MINUTES

December 11, 2018

I. OPENING STATEMENT: Read by Edward C. Hubbs President

This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City High School Media Center, and at Gloucester City Middle School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk.

II. SALUTE TO THE FLAG

III. MEETING CALLED TO ORDER

IV. ROLL CALL	Mr. Chiodi	Present	Dr. Martin	Present
	Mrs. Cohan	Absent	Mrs. Negri	Absent
	Mr. Harris	Present	Mrs. Wright	Present
	Mr. Hubbs	Present	Ms. Maass	Absent
	Mr. Johnson	Absent	Vacancy	

Administration in Attendance: Dr. Dennis Vespe Superintendent, Paul Whitman, Interim Business Administrator. **Administrators:** Janet Kauffmann, Amy Francis. **Principals:** Sean Gorman, Bill O’Kane, Karen Kessler.

V. APPROVAL OF MINUTES

On the motion of Mrs. Wright, seconded by Dr. Martin to approve the following minutes. Motion was passed unanimously by members present.

October 4, 2018 Caucus Minutes	November 13, 2018 Executive
November 6, 2018 Executive Minutes	November 13, 2018 Board Meeting Minutes
November 6, 2018 Caucus Minutes	

VI. PRESENTATIONS

Nutriserve
GMS - GMS Student Council Members - President, Joshua Cruz, Vice President, Sol Lopez, Secretary, Brianna Wimer, Treasurer, Jakob Spotts

VII. EXECUTIVE SESSION: None

VIII. PUBLIC COMMENTS:

On the motion made by Mrs. Wright and seconded by Dr. Martin to open public session. Motion was passed unanimously by members present.

No comments.

On the motion made by Mrs. Wright and seconded by Dr. Martin to close public session. Motion was passed unanimously by members present

IX. COMMITTEE REPORTS

Personnel/Negotiations: **Vacant (Chair)**; Bill Johnson, Paul Martin, Michelle Wright
 Policy/PR: **Stephanie Cohan (Chair)**; Leon Harris, Jason Chiodi
 Property/Facilities: **Jason Chiodi (Chair)**; Vacant, Leon Harris
 Curriculum/Instruction: **Leon Harris (Chair)**; Nicole Negri, Vacant
 Finance: **Stephanie Cohan (Chair)**; Paul Martin, Michelle Wright
 Discipline: **Vacant (Chair)**; Bill Johnson, Leon Harris
 Sick Bank: **Michelle Wright (Chair)**; Paul Martin, Nicole Negri
 Residency: **Bill Johnson (Chair)**; Stephanie Cohan, Michelle Wright
 Athletics: **Leon Harris (Chair)**; Vacant, Nicole Negri

X. FINANCIAL ACTIONS:

On the motion made by Mrs. Wright and seconded by Dr. Martin to approve the following financial actions and facility actions:

RCV#1 5 votes yes, 0 members abstained, 4 members absent, 1 member vacant.
 Motion Approved

1. Budget [Transfers/Adjustments](#) for the 2018 and 2019 school year.
2. Certification of Sufficient Availability of Funds and No Over-Expenditures
 - a. Board Secretary Certification of No Over-Expenditures
 Pursuant to N.J.A.C. 6A:23-16.10 (c) 3, Paul Whitman, Interim Board Secretary, certifies that as of September 30, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gloucester City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.
 - b. Board's Certification of No Over-Expenditures
 Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Gloucester City Board of Education certifies that as of November 30, 2018, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.
 In accordance with N.J.A.C. 6A:23AS-16.10 (c) 2, it is certified anticipated revenue has changed for the fiscal year ending JUNE 30, 2018 as follows: Increased:\$584,243 Extraordinary Aid 2018.
3. Approval of Secretary and Cash Summary Reports
 Approve the October 2018 A148 Board Secretary's Report as submitted and the October 2018 Cash Summary Report on file in the Board Office which are in agreement.
4. Payment of bills as listed:

Payroll	November 2018	\$	2,135,723.59
FICA Board Share	November 2018	\$	43,109.72
FICA State Share	November 2018	\$	109,751.59
Current Expenditures	December 2018	\$	1,370,654.40
Government & Payroll	Funds (10-40)	\$	3,659,239.30

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Cafeteria Fund (60)	November 2018	\$	250,230.35
GHS Student Activity (95)	November 2018	\$	8779.93
GMS Student Activity (96)	November 2018	\$	0
CSS Student Activity (97)	November 2018	\$	0
Grand Total		\$	3,918,249.58

5. Permission to apply for additional funding for GHS Project Lead The Way Programs (PLTW)
 Recommend that the Board grant permission to apply for additional PLTW funds:
 Name: Project Lead The Way (PLTW)
 Amount: Engineering Program - \$10,000
 Amount: Computer Science Program – Up to \$20,000
 Period: 2019-2021
 Purpose: Enhancement for the Project Lead The Way Program (PLTW) Engineering and Computer Science Programs

6. Amending the IDEA Basic Grant Application for FY 2019 in the amount of \$701,296.

	<u>Original</u>	<u>Carry Over</u>	<u>Amended</u>
2019 IDEA Basic	626,578	0	626,578
2019 IDEA Basic Non-Public	74,459	259	74,718
2019 IDEA Preschool	24,787	0	24,787

7. Solutions in Warehousing - Donation from Jason Fanning, owner in the amount of \$463.50 to be put toward the outstanding balance of student meals.
8. [Virtua Occupational & Employee Health Svcs](#) Agreement 01/01/2019-06/30/20.
9. Gloucester Catholic Non-Public State Aid
- a. Technology - CDW-G - [LCD projector](#) - NP-ME36X - 2 projectors - Total \$1,146.14
- b. Textbook - [McGraw Hill School Education](#) Holdings-Glencoe Biology Student Edition-ISBN 9780076774289-49 at \$90.12 for total \$4,715.78

10. Facilities Actions:

- a. Facility Usage Requests:

Group	Location	Date	Time
Gloucester City Youth Wrestling	GHS Field House	12/26/18	7AM-4PM
Gloucester City Mayor and Council	GHS Auditorium & Cafeteria	01/03/19	6PM-9PM

- b. Approve any revisions to the district's current Long Range Facility Plan.

XI. BOARD POLICIES AND PROCEDURES

On the motion made by Mrs. Wright and seconded by Dr. Martin to approve the policy actions:

RCV#2 5 votes yes, 0 members abstained, 4 members absent, 1 member vacant.

Motion Approved
 (Second Reading)

1. Policy 5533 Pupil Smoking-Added Discipline

XII. STUDENT MATTERS:

On the motion made by Mrs. Wright and seconded by Dr. Martin to approve the following student matters:

RCV#3 5 votes yes, 0 members abstained, 4 members absent, 1 member vacant.

Motion Approved

1.	3458448409	Brookfield-Jefferson Health	11/09/18-TBD	\$43.94/hour
2.	5749093065	Begin Homebound Instruction	10/22/18-TBD	\$43.94/hour
3.	3072576462	Begin Homebound Instruction	11/02/18-TBD	\$43.94/hour
4.	3072576462	Terminate Homebound Instruction	11/07/18	\$0.00
5.	4766374725	Terminate Homebound Brookfield	11/01/18	\$0.00
6.	1758731322	Begin GCSSSD, Bankbridge Elementary	11/27/18	\$29,190 (estimate)
7.	1758731322	Begin 1:1 Aide GCSSSD, Bankbridge	11/26/18	\$28,532 (estimate)
8.	9154162873	Begin Homebound Instruction	11/05/18	\$43.94/hour
9.	9154162873	Terminate Homebound Instruction	11/13/18	\$0.00
10.	3971235036	Terminate Garfield Park Academy	11/16/18	\$0.00
11.	8796806403	Begin Garfield Park Academy	11/07/18	\$44,352 (estimate)
12.	9851897964	Homeless Tuition	09/01/18-1/31/19	\$92.71/day
13.	3537642180	Homeless Tuition	11/14/18	\$18,641 (estimate)
14.	5750049989	Homeless Tuition	10/30/18	\$12,874 (estimate)
15.	4592004949	Homeless Tuition	10/30/18	\$12,874 (estimate)
16.	4882815943	Begin Garfield Park Academy	10/18/18	\$49,896 (estimate)
17.	3204930148	Begin Jefferson Health Program	11/20/18	\$43.94/hour
18.	3204930148	Terminate Jefferson Health Program	11/21/18	\$0
19.	9548392898	Homeless Tuition	10/08/18-11/5/18	\$8,740.80 (estimate)
20.	8953588386	Begin Homebound Instruction	10/25/18-11/2/18	\$43.94/hour
21.	4392439264	Homeless Tuition	9/6/18-6/17/19	\$17,863
22.	9605980618	Penn Medicine-Princeton House	11/30/18-TDB	\$43.94/hour
23.	9751634239	Homeschool	12/05/18-06/30/19	
24.	4117088485	Terminate Castle Program	10/22/18-12/10/18	
25.	3045576104	Jefferson Health	11/16/18-11/21/18	

XIII. INSTRUCTIONAL:

On the motion made by Mrs. Wright and seconded by Dr. Martin to approve the following instructional items:

RCV#4 5 votes yes, 0 members abstained, 4 members absent, 1 member vacant.

Motion made by Mrs. Wright and seconded by Leon Harris to table: 1d and 3a

Motion Approved

1. Workshops
 - a. Janet Kauffmann - PowerSchool University, 2/24/19-2/28/19 No Cost for session, Hotel \$1,100, Airfare \$0, Transportation \$80. Total cost estimated \$1,180.
 - b. Elizabeth Curry - [NJASA TECHSPO 2019](#): 1/31/19-2/1/19 Harrah's Resort Atlantic City. Cost \$550.27 Title IV Grant Funds
 - c. William McLaughlin-Eastern Athletic Trainer's Conference-01/11/19-01/14/19, Cost \$160
 - d. LinkIt Principal and Teacher Data Leadership Academies - Shared Expectations: Using data effectively to improve teaching, leading and learning. December 11, 2018 at Camden County: Dee Driscoll, Debbie Harris, Carly Shrader.
 - e. Rebecca Klein - SLP: Enhance Therapy Effectiveness for Auditory Processing Disorder, Memory Deficits, Attention Deficit Disorder, and Language Processing Cherry Hill NJ, 1/9/19 Cost \$269.00

XXI. EXECUTIVE SESSION: None

XXII. REMARKS:

Dr. Vespe informed those in the public that the school Holiday concerts are coming up. Cold Springs School Holiday Concert will be held on December 12 and the High School Holiday Concert will be on December 13.

Mr. Hubbs informed the public in attendance that three Gloucester High School student were signing at the Villanova University home basketball game on December 11.

XXIII. ADJOURNMENT

7:41PM This meeting was adjourned on the motion of Mrs.Wright and seconded by Mr. Chiodit. Motion was passed unanimously by members present.

Paul Whitman
Interim Business Administrator\Board Secretary

Board Members	RCV#1	RCV#2	RCV#3	RCV#4	RCV#5	RCV#6	RCV#7
Mr. Chiodi	Y	Y	Y	Y	Y	Y	Y
Mrs. Cohan	ABSENT						
Mr. Harris	Y	Y	Y	Y	Y	Y	Y
Mr. Hubbs	Y	Y	Y	Y	Y	Y	Y
Mr. Johnson	ABSENT						
Dr. Martin	Y	Y	Y	Y	Y	Y	Y
Mrs. Negri	ABSENT						
Vacant	Vacant						
Mrs. Wright	Y	Y	Y	Y	Y	Y	Y
Ms. Maass	ABSENT						